

**EVERETT PUBLIC LIBRARY BOARD  
OF TRUSTEES MEETING**

May 18, 2021

Board of Trustees: Deanna Dunkin Smith  
Maureen Malley  
Diane Belote  
Rebecca Frevert  
Nick Shekeryk

Library Staff: Abigail Cooley  
Mindy Van Wingen  
Emily Dagg  
Eileen Schnarr

City Council: Judy Tuohy

City Administration: Lori Cummings

**CALL MEETING TO ORDER**

The meeting was called to order at 8:00 p.m.

**CITIZEN'S COMMENTS**

None.

**APPROVE MINUTES OF APRIL 2021**

Minutes were approved as submitted.

**REVIEW EXPENDITURE REPORT**

The Chromebook cases expense will be moved to grant funds. The Friends purchased emergency first aid kits for the library. Ryan Dowd's homeless training program was renewed.

**DIRECTOR'S REPORT**

**Education and Lifelong Learning**

The Salish Mushrooms program was the second-highest attended program.

**Engagement and Inclusion**

The Library partnered with Public Works to distribute water conservation kits and partnered with Snohomish PUD to distribute mason bee pollinator kits to community members in honor of Earth Day.

**Efficient and Effective**

The NW Room Assistant and Library Tech II Technical Services positions have been filled by former employees. Two Circulation Assistant II positions have been filled by former library pages. A new youth services Librarian I will start in July and another will be starting soon. The hiring process for the Cataloging Librarian II has begun and the Adult Services Librarian I will be next. The City budget process for 2022 starts in June.

**YOUTH SERVICES/SUMMER READING UPDATE**

Emily Dagg gave a PowerPoint presentation on the history, statistics, evolving trends and current plan for the Summer Reading Program. Eileen Schnarr shared a promotional video and demonstrated the Beanstack app that will be used to support the program.

**ROADMAP TO RECOVERY – LIBRARY REOPENING**

Snohomish County is now in phase 3, which allows 50% capacity, but the Library will stay at 25% for now. The State is expected to fully open June 30 or sooner, but the Library will continue to work with the City and Union before changing hours or procedures. The new mask guidelines have created more challenges for staff.

**FOR THE GOOD OF THE ORDER**

Maureen and Deanna will be meeting soon to discuss the Director evaluation process.

**ADJOURN**

With a motion, second, and unanimous approval, the meeting was adjourned at 8:30 p.m.

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Jodi Robin, Administrative Coordinator