



EVERETT PUBLIC LIBRARY Board of Trustees

NOTICE OF SPECIAL MEETING / BOARD RETREAT

**February 25, 2023
10:00 A.M.**

The Everett Public Library Board of Trustees will meet in a special session on Saturday, February 25, 2023.

The meeting is open to the public and will commence at 10:00 a.m. in the Dan Snow room at Everett Station, 3201 Smith Ave., Everett, WA 98201.

The Board will consider and discuss the following items during the Board Retreat. There will be no public comment and no final action will be taken. Times listed are estimates and subject to change.

Board Retreat

10:00 a.m. – 4:00 p.m

1. Call the Meeting to Order
2. Retreat Agenda
 - 10:00 a.m. – 10:30 a.m. Introduction and “Where I’m From” Activity
Abigail Cooley, Library Director
 - 10:30 a.m. – 11:00 a.m. Open Government 101: Public Records Act and Open Public Meetings Act refresher training
Ramsey Ramerman, Deputy City of Everett Attorney
 - 11:00 a.m. – 11:30 a.m. 2023 Board Goals and Schedule
 - 11:30 a.m. – 1:00 p.m. Bylaws Overview and Review
 - 1:00 p.m. – 2:00 p.m. Lunch
 - 2:00 p.m. – 3:45 p.m. Washington State Library Trustee Training
Sara Jones, Washington State Librarian
Carolyn Peterson, Washington State Library Governance Librarian
 - 3:45 p.m. – 4:00 p.m. Closing Remarks
3. Adjourn

Dated this 22nd day of February, 2023.